



Dear Parents,

Top Marks is proud to be your uniform supplier. We assure you that we are committed to serving you to the best of our ability.

We ask for your cooperation in submitting orders by **June 15, 2023**, as this will **ensure delivery of your order prior to the start of school**.

ORDER ONLINE

Visit www.topmarks.ca to place your order. Your school password is **HOL01**.



FITTING DATE - BY APPOINTMENT ONLY

TUESDAY

MAY 23, 2023

3:00pm - 7:00pm



You may book your appointment using one of the following options:

- Online through our web-based appointment system (see attached for instructions).
- By calling our customer service department at 1-800-667-7105 (Monday - Friday 8:00am-4:00pm CST) or by sending an email to **info@topmarks.ca**.

PAYMENT

Full payment must accompany your order. Amounts are payable by Visa or Mastercard.

Payment by Cheque

Please note that all orders paid by cheque are held 15 working days for clearance.



DELIVERY



All orders will be shipped via **Canada Post** in a reusable shipping bag and will include a prepaid label for returns & exchanges. If you've provided an email address, Canada Post will email with a tracking number once your order has shipped.

Unclaimed Deliveries

Parcels unclaimed within 7 days are returned to Top Marks at a cost of **\$8.00**, which will be charged to you upon re-shipping.

RETURNS & EXCHANGES

Instructions will be included with your order.

Shrinkage (Wash Instructions)

Please consult the care and wash instructions included in your package, as certain items will shrink when washed. If you are unsure of how a garment will shrink, please contact our customer service department prior to washing. Once garments have been washed, they can no longer be exchanged or returned.

Policy

You have **60 days from the start of school** to return or exchange items **provided they have not been washed, worn or altered**. This does not apply to liquidation items purchased as a final sale.



QUESTIONS



1-800-667-7105 (toll free)
(514) 344-5454



info@topmarks.ca



www.topmarks.ca

8215 ch. Montview, Mont-Royal Québec), H4P 2L9



Orders must be submitted no later than June 15, 2023 in order to guarantee delivery prior to the start of school



Step 1

WEBSITE

Visit our website at **www.topmarks.ca** and select "Online Orders"



Step 2

REGISTER / SIGN IN

For new customers, enter **HOL01** in the box on the right to begin registering.

For returning families, please enter your email address and password to sign in.

Should you have questions regarding sizing, please refer to the sizing chart or contact our customer service department.



Step 3

SHOP

Select the "Shop Now" option to begin. For each item select quantity, size and then "Add To Cart".



Step 4

DELIVERY

Orders are delivered by Canada Post to the shipping address provided.

You will receive an email confirmation from Canada Post with a tracking number once your order is shipped.



Step 5

EXCHANGE/RETURN

Simply follow the detailed instructions included in the parcel or contact our customer service department.

For your convenience, please use the **reusable shipping bag** that your package arrived in and **apply the prepaid return label** over the previous shipping label.

You have until **60 days after the start of school** to process returns and/or exchanges, so long as garments haven't been washed, worn or altered.

For assistance or questions regarding this process, please call 1-800-667-7105 or email us at info@topmarks.ca

Instructions for Booking Appointments Online

For families who wish to book online, please visit our website at www.topmarks.ca and click "Online Orders". In order to book an appointment, you must first create a family profile. Please note that if you have already created an on-line profile, simply login to the system and skip directly to # 3.

1. Enter **HOL01** as your school specific password.
2. Complete the registration form.
3. Under the section titled "Appointments", click "Book Now".
4. For each child that requires an appointment, please select from the drop-down menu whether they are a new student or returning student and click "Verify Availability"
5. Select your desired appointment time and click "Book Now" directly below.

Should you require any assistance during the process, or simply wish to book an appointment by phone, please do not hesitate to contact our customer service department at **1-800-667-7105** (Monday to Friday, 8:00am – 4:00pm CST).

Sincerely,

TOP MARKS



STUDENT'S FAMILY NAME:	
ADDRESS:	
CITY:	
SHIP TO:	
(if different than above)	
APT#	
Postal Code:	
Postal Code:	

STUDENT'S GIVEN NAME:	
Home Phone # ()	
Day Phone # ()	
Already a Customer? <input type="checkbox"/> No <input type="checkbox"/> Yes #	
e-mail:	

DELIVERY CANNOT BE GUARANTEED BEFORE THE START OF SCHOOL IF ORDER IS RECEIVED AFTER JUNE 15, 2023.

ORDERS CAN BE FAXED, MAILED, E-MAILED OR PLACED ON LINE

WEBSITE: WWW.TOPMARKS.CA - SCHOOL PASSWORD - HOL01

HOLY CROSS SCHOOL

DESCRIPTION	JUNIOR	ADULT	STYLE #	SIZE	QTY	JR.PRICE	TOTAL	SIZE	QTY	AD.PRICE	TOTAL
WHITE SHORT SLEEVE POLO SHIRT -embroidered	JXXS-JXS-JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1006-J1/J2/A1-WHITE			\$28.25				\$30.25	
IRIS-BLUE SHORT SLEEVE POLO SHIRT - embroidered	JXXS-JXS-JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1006-J1/J2/A1-IRISBL			\$30.25				\$32.25	
IRIS-BLUE LONG SLEEVE POLO SHIRT - embroidered	JXXS-JXS-JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1005-J1/J2/A1-IRISBL			\$32.25				\$34.25	
ELASTIC WAIST PULL ON PANTS	2-3-JXXS-JXS-JS-JM-JL-JXL	N/A	5018NC-J1/J2-NAVY			\$31.00				N/A	
BOYS FLAT FRONT POLY/COTTON TWILL PANT - elastic back	4-5-6-7-8-10-12-14-16-18-20	N/A	6015-J3/J4-NAVY			\$37.50				N/A	
BOYS FLAT FRONT POLY/COTTON TWILL PANT	8-10-12-14-16-18-20	N/A	6035-J4-NAVY			\$42.50				N/A	
MENS FLAT FRONT POLY/COTTON TWILL PANT	N/A	28-30-32-34-36-38-40-42-44	6020-A2-NAVY			N/A				\$44.50	
JUNIOR UNISEX HUSKY PANT-elastic back	8-10-12-14-16-18-20	N/A	6029-J4-NAVY			\$37.50				N/A	
FLAT FRONT WALKING SHORT-elastic back	4-5-6-7-8-10-12-14-16-18-20	N/A	5014-J3/J4-NAVY			\$26.25				N/A	
UNISEX CARGO SHORT	8-10-12-14-16-18-20	28-30-32-34-36-38-40-42-44	6026-J4/6025-A2-NAVY			\$42.00				\$43.00	
FITTED IRIS-BLUE SHORT SLEEVE POLO SHIRT - embroidered	JXXS-JXS-JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1082-J1/J2/A1-IRISBL			\$30.25				\$32.25	
FITTED SHORT SLEEVE BLOUSE - embroidered	JXS-JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-20-22	1021-J2/A1-WHITE			\$31.25				\$33.25	
GIRLS POLY/COTTON TWILL PANT- side elastic	4-5-6-7-8-10-12-14-16-18-20	N/A	6021-J3/J4-NAVY			\$37.50				N/A	
GIRLS V-FRONT JUMPER - embroidered	4-5-6-7-8-10-12-14-16-18-20	N/A	1023-J3/J4-NAVY			\$41.00				N/A	
GIRLS SKORT- elastic back	4-5-6-7-8-10-12-14-16-18-20	N/A	3035-J3/J4-NAVY			\$33.50				N/A	
PLEATED SKIRT - elastic back	4-5-6-7-8-10-12-14-16-18-20	N/A	3059-J3/J4-NAVY			\$43.00				N/A	
LADIES NAVY KILT	N/A	4-6-8-10-12-14-16-18-20	302520-A3-NAVY			N/A				\$59.50	
LADIES POLY / COTTON TWILL PANT	N/A	4-6-8-10-12-14-16-18-20	3084-A3-NAVY			N/A				\$44.00	
MICRO POLAR FLEECE SWEATER - embroidered	JXXS-JXS-JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	2067-J1/J2/A1-NAVY			\$48.00				\$51.75	
FULL ZIP HOODED FLEECE SWEATER- embroidered	JXXS-JXS-JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1420-J1/J2/A1-NAVY			\$43.00				\$45.50	
BOYS DRESS SOCKS	4-6 / 6-8 / 8-10	10-13	SO-BOY/MEN-SB/SM-NAVY			\$7.00				\$7.00	
GIRLS KNEE SOCKS	4-6 / 6-8 / 7-9	9-11	SO-GRL/LDS-SG/SL-NAVY			\$7.00				\$7.00	
GIRLS TIGHTS	(JS-JM) OR (JL-JXL)	(AS-AM) OR (AL-AXL)	TIGHTS-J5/A5-NAVY			\$14.50				\$14.50	
LADIES MODESTY SHORT	JXS-JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	671Y-J2/671-A1-BLACK			\$15.00				\$15.00	
GYM UNIFORM- GRADES 3-8											
GYM T-SHIRT - printed crest	JXS-JS-JM-JL-JXL	AS-AM-AL-AXL-AXXL	1027-J2/A1-GREY			\$16.75				\$18.75	
DAZZLE SHORT - printed "HCS"	JXXS-JXS-JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1030L-J1/J2/A1-NAVY			\$18.25				\$20.00	
NAMETAPES (75 PER PACK)	NAME:		NAME-TAPES-WHITE			N/A				\$10.25	

Payment :

CASH: <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CHEQUE: <input type="checkbox"/>	<input type="checkbox"/>
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Expiration date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Credit Card Number					
M M / Y Y					

<input type="text"/>
Cardholder Name

Signature

ORDERS PAID BY CHEQUE WILL BE
HELD FOR 15 WORKING DAYS

FULL PAYMENT MUST ACCOMPANY YOUR ORDER
ORDERS ARE ACCEPTED BY FAX WHEN PAID BY VISA OR MASTERCARD.

TOP MARKS
8215 CH. MONTVIEW, MONTRÉAL, QC, H4P 2L9
Telephone : (514) 344-5454 - Fax: (514) 344-5350
Toll Free: Telephone : 1-800-667-7105 - Fax: 1-855-344-5350
E-Mail: info@topmarks.ca

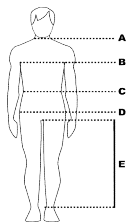
	= PURCHASE TOTAL =	
	← JUNIORS + 5% (GST) ADULTS + 12% (GST+PST) →	
	= SUBTOTAL =	
TOTAL JUNIORS + ADULTS	=	
SHIPPING (INCLUDING TAXES)	+ \$ 10.08	
TOTAL	=	

"SHIPPING CHARGES MAY VARY WITHOUT NOTICE"

HOLY CROSS SCHOOL

SIZING CHART

UNSURE OF A SIZE ? HERE'S HELP



TO ENSURE A GREAT FIT, MEASURE YOUR CHILD CAREFULLY - KEEP TAPE FIRM BUT NOT TIGHT.

NECK (A): MEASURE LOOSELY AROUND THE NECK. YOU SHOULD BE ABLE TO FIT 1 FINGER BETWEEN THE NECK AND THE TAPE.

CHEST (B): MEASURE AROUND THE FULLEST PART OF THE CHEST/BUST (1 INCH BELOW THE ARMPIT).

WAIST (C): MEASURE AROUND THE WAIST WHERE YOUR CHILD WEARS THEIR PANT OR SKIRT.

HIPS (D): MEASURE AROUND THE FULLEST PART OF THE HIP.

INSEAM (E): MEASURE FROM THE CROTCH ALONG THE INSIDE LEG DOWN TO YOUR PREFERRED LENGTH.

LONG AND SHORT SLEEVE POLO SHIRT- 1005/1006												
CHEST	JXXS 24/25	JXS 25/26	JS 27/28	JM 28/30	JL 30/32	JXL 32/34	AXS 35/36	AS 37/38	AM 39/40	AL 41/42	AXL 43/44	AXXL 45/46
SHORT SLEEVE FITTED BLOUSE- 1021												
CHEST	JXS 24/25	JS 26/27	JM 28/29	JL 29/30	JXL 30/31	AXS 32/33	AS 34/35	AM 36/37	AL 38/39	AXL 40/41	20 42/43	22 44/45
V-FRONT JUMPER - 1023												
CHEST	4 19 1/2	5 20	6 22	7 24	8 26	10 28	12 30	14 32	16 34	18 36	20 38	
LENGTH	23 3/4	25	26 1/2	28 1/4	31 1/4	33 3/4	35 3/4	37 3/4	39 3/4	41 3/4	43 3/4	
MEASURED FROM THE SHOULDER												
SHORT SLEEVE FITTED POLO SHIRT- 1082												
CHEST	JXXS 22/23	JXS 23/24	JS 24/25	JM 26/27	JL 28/29	JXL 30/31	AXS 32/33	AS 34/35	AM 36/37	AL 38/39	AXL 40/41	AXXL 42/43
FULL ZIP HOODED FLEECE SWEATER- 1420												
CHEST	JXXS 26/27	JXS 28/29	JS 30/31	JM 32/33	JL 34/35	JXL 36/37	AXS 38/40	AS 41/42	AM 43/44	AL 45/46	AXL 47/48	AXXL 49/50
MICRO POLAR SWEATER- 2067												
CHEST	JXXS 28/29	JXS 30/31	JS 32/33	JM 34/35	JL 36/37	JXL 38/39	AXS 40/41	AS 42/43	AM 44/45	AL 46/47	AXL 48/49	AXXL 50/51
GIRLS SKORT- 3035												
WAIST	4 19 1/2	5 20	6 20 1/2	7 21	8 22	10 23	12 24	14 25	16 26	18 27	20 28	
HIP	27/28	28/29	29/30	30/31	32/33	34/35	35/36	36/37	37/38	38/39	39/40	
LENGTH	12 3/4	13 1/4	13 3/4	14 3/4	15 1/4	15 1/2	15 3/4	16 1/4	16 3/4	17 1/4	17 3/4	
PLEATED SKIRT- 3059												
WAIST	4 19 1/2	5 20	6 20 1/2	7 21	8 22	10 23	12 24	14 25	16 26	18 27	20 28	
HIP	26	26	26	28	28	30	32	32	34	34	36	
LENGTH	15	15 1/2	16	17	17 1/2	18 1/2	19 1/2	20 1/2	21 1/2	22 1/2	23 1/2	
LADIES KILT- 302520												
WAIST	4 21/22	6 23/24	8 25/26	10 27/28	12 29/30	14 31/32	16 33/34	18 35/36	20 37/38			
HIPS	30/31	32/33	34/35	36/37	38/39	40/41	42/43	44/45	46/47			
LENGTH	19 1/2	19 1/2	19 1/2	19 1/2	19 1/2	19 1/2	19 1/2	19 1/2	19 1/2			
LADIES TWILL PANT- 3084												
WAIST	4 24/25	6 26/27	8 28/29	10 30/31	12 32/33	14 34/35	16 36/37	18 38/39	20 40/41			
HIP	29/30	31/32	33/34	35/36	37/38	39/40	41/42	43/44	45/46			
INSEAM	32	32	32	32	32	32	32	32	32			
GIRLS TWILL PANT WITH ELASTIC SIDES- 6021												
WAIST	4 19 1/2	5 20	6 20 1/2	7 21	8 22	10 23	12 24	14 25	16 26	18 27	20 28 1/2	
HIPS	25 1/2	20	26 1/2	27 1/2	28 1/2	29 1/2	30 1/2	31 1/2	32 1/2	33 1/2	34	
INSEAM	18	19	21 1/2	24	26	28	29	30	31	32	32	
ELASTIC WAIST PULL ON PANT- 5018NC												
WAIST	2 17/18	3 18/19	JXXS 19/20	JXS 20/21	JS 21/22	JM 23/24	JL 25/26	JXL 27/28				
HIPS	19/20	20/21	22/23	24/25	25/26	27/28	29/30	31/32				
INSEAM	15	16	17	19	21	24	27	29				
BOYS PANT WITH ELASTIC BACK/ SHORT- 6015/5014												
WAIST	4 19 1/2	5 20	6 20 1/2	7 21	8 21 1/2	10 22 1/2	12 23 1/2	14 24 1/2	16 25 1/2	18 26 1/2	20 28 1/2	
HIPS	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	35/36	
INSEAM	17	18	21	23	25	27	28	29	30	31	31	
BOYS TWILL PANT & CARGO SHORT 6035/6026												
WAIST	8 24	10 25	12 26	14 27	16 28	18 29	20 30					
HIP	27/28	28/29	29/30	30/31	31/32	32/33	34/35					
INSEAM -6035	28 1/2	29 1/2	30 1/2	31 1/2	32 1/2	33 1/2	34 1/2					
JUNIOR UNISEX HUSKY PANT WITH ELASTIC WAIST- 6029												
WAIST	8 29 1/2	10 30 1/2	12 31 1/2	14 32 1/2	16 34 1/2	18 36 1/2	20 38 1/2					
HIP	37/38	38/39	39/40	40/41	41/42	43/44	45/46					
INSEAM	28 1/2	29 1/2	30 1/2	31 1/2	32 1/2	33 1/2	34 1/2					
MENS PANT REGULAR FIT- 6020												
WAIST	28 27/28	30 29/30	32 31/32	34 33/34	36 35/36	38 37/38	40 39/40	42 41/42	44 43/44			
HIP	33/34	35/36	37/38	39/40	41/42	43/44	45/46	47/48	49/50			
INSEAM	34	34	34	34	34	34	34	34	34			
MODESTY SHORT- 671Y/671												
WAIST	JXS 19/20	JS 21/22	JM 23/24	JL 24/25	JXL 25/26	AXS 26/27	AS 27/28	AM 29/30	AL 31/32	AXL 33/34	AXXL 35/36	
GYM T-SHIRT-1027												
CHEST	JXS 27/28	JS 29/30	JM 31/32	JL 33/34	JXL 35/36	AS 31/32	AM 33/36	AL 37/40	AXL 41/44	AXXL 47/48		
LENGTH	20 1/2	22	23 1/2	25	26 1/2	28	29	30	31	32		
GYM SHORT-1030L												
WAIST	JXXS 20/21	JXS 21/22	JS 22/23	JM 24/25	JL 26/27	JXL 28	AXS 28	AS 29/30	AM 31/32	AL 33/34	AXL 35/36	AXXL 37/38
INSEAM	5	5 1/2	7	8 1/2	9	9 1/2	10	10 1/2	11	11 1/2	12	12

LIGHT WEIGHT TIGHTS		
SIZE	HEIGHT	WEIGHT
JUNIOR (S/M)	43-48 IN	50-75 LBS
JUNIOR (L/XL)	48-58 IN	75-90 LBS
ADULT (S/M)	58-63 IN	90-125 LBS
ADULT (L/XL)	63-68 IN	125-150 LBS

KNEE SOCKS				
SHOE SIZE	1-7	7-13	1-5	6-9
SOCK SIZE	4-6	6-8	7-9	9-11

DRESS SOCKS				
SHOE SIZE	1-7	7-13	1-6	7-12
SOCK SIZE	4-6	6-8	8-10	10-13